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ஸ்ரீ லங்கா நிர்வாக சேவைச் சங்கம்
SRI LANKA ADMINISTRATIVE SERVICE ASSOCIATION

මගේ අංකය } SASA/ADMIN/32 }
எனது இல. } உமது இல. }
My Ref. } Your Ref. }
දිනය } 2022.10.19 }
திகதி }
Date }

The President/Secretary/ all affiliates of the SASA
All Members of the SASA

39th Annual General Meeting

Notice is hereby given that the Annual General Meeting 2022/2023 of the Sri Lanka Administrative Service Association will be held on **15th November 2022 at the Main Auditorium of Colombo District Secretariat, Narahenpita, Colombo 5 at 2.00 pm.** The Election will be held on the same day(15th November 2022) and the Nomination form is attached herewith.

Agenda

01. Notice of convening the meeting.
02. Address by the President.
03. Confirmation of the Minutes of the Annual General Meeting held on 26th of October 2021
04. Adoption of the Annual Report for the year 2021/2022
05. Adoption of the Audited Statement of Accounts for the Period from 01.04.2021 to 31.03.2022
06. To consider any resolution of which due notice has been given as per the section 10.5 of the SASA Constitution. Such Resolutions & Nominations should reach the Secretary by 1600 hours on 01st of November 2022



07. Selection of Patrons and Vice Patrons for the year 2022/2023.

08. Announcement of the results of the Election to elect office bearers for the year 2022/2023.

a. President	b. Deputy Presidents – Five (5)
c. Secretary	d. Deputy Secretary
e. Assistant Secretary	f. Treasurer
g. Assistant Treasurer	h. Editor
i. Assistant Editor	j. National Organizer
k. Committee Members – Fifteen (15)	

09. To appoint Auditors

10. Vote of thanks by the President and the Secretary

Thank You

Yours Faithfully



Pradeep Lakshantha

Secretary